

COVID-19 RISK ASSESSMENT.

Company name: **Rocester Football Club Ltd**

Assessment carried out by: **Sam Goldsworthy**

Date of next review:

Date assessment was carried out: **Friday 24th July 2020**

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Players & Coaches travelling to training & matches.	The players that are coming to train & matches and the coaches.	Players will travel separately to training & matches where possible unless in the same household. Where this is not possible travel bubbles will be formed and will only travel in those groups. PPE (masks) will be recommended to groups and players & coaches must limit time spent at places like petrol or service stations. Player will be advised to wash hands and or sanitise before and after each car journey.	Players & Coaches to decide who can travel separately or from same household and who will need to form travel bubbles to get to and from training & matches. Players also to either be provided or provide their own PPE (masks where appropriate) if they are travelling with other people. Guidance to be communicated to players and coaches.			

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<p>Players & Coaches sharing changing room facilities for training.</p>	<p>Players & Coaches using the facilities.</p>	<p>Changing Rooms & Showers to be avoided before and after training where possible. Where this is not possible changing times should be staggered to limit the number of people in the room and facility must be regularly cleaned.</p>	<p>Communicate to players and coaches the need for them to turn up at training already changed and go home after in their kit. If this is not possible players or coaches to communicate their need to get changed to Manager or relevant club officials so a schedule can be arranged for who and when those individuals can get changed.</p>			
<p>Players & Coaches coming into close contact during training sessions.</p>	<p>Players or coaches who are training during that session.</p>	<p>Players to remain 1-2 metres apart when not taking part in sessions where contact with other players is required before, during breaks and after sessions.</p>	<p>Players & Coaches to be given guidance on when close contact during sessions is allowed and when social distancing must be implemented.</p>			

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<p>Players & Coaches sharing equipment during training & Matches.</p>	<p>Players & Coaches that are sharing equipment during training and matches.</p>	<p>Players should bring their own water bottles and they must be labelled with their name. All equipment that is used during training to be wiped down and cleaned before and after training. All equipment that is shared must be wiped down and cleaned before and after every session or warm up.</p>	<p>A designated person or people to be given the task before and after every session to clean down and wipe equipment and to be supplied with PPE to perform this task if they wish to have it i.e. gloves.</p> <p>Goalkeepers to also be instructed to keep their gloves cleaned regularly and sanitised whenever possible.</p>			
<p>Players, Coaches and Volunteers developing COVID-19 symptoms before training and matches.</p>	<p>All players, coaches, match officials & volunteers/spectators at matches.</p>	<p>All players, coaches and volunteers must undergo a self-assessment for COVID-19 symptoms. These checks must be done before arriving at a training session and match and a record must be kept for each person for each event.</p>	<p>Club to organise a structure where record of players, coaches and volunteers' self-assessments can be stored and kept on file.</p> <p>If a player records a symptom other relevant parties as well as Track & Trace must be informed immediately.</p>			

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<p>Players, Coaches & Match Officials sharing changing rooms before, during and after matches.</p>	<p>Players, Coaches, Match Officials and Club Volunteers cleaning the facilities.</p>	<p>A one-way system will be introduced to avoid players clashing inside the tunnel. The boardroom to be made available potentially to either side or match officials to minimise interaction between each party. Both teams and officials will come out for warm up and the game at different time slots to minimise both teams being together in one place. Seek alternative arrangements for team meeting and limit numbers to manager and starting XI where possible.</p>	<p>An action plan to be put in place that will be placed on the website and communicated to visiting teams and officials in the match confirmation. This will display a route map of one-way entry in and out of the stadium to avoid contact between the teams, match officials and volunteers/spectators.</p> <p>Plan put in place to make the boardroom available as an area to be used by either side of match officials again to keep everyone as far apart as possible. Club Volunteers to be not allowed into tunnel area except the office while rooms are in use.</p>			

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<p>Players, Coaches, Match Officials, Volunteers and spectators sharing clubhouse facilities.</p>	<p>Players, Coaches, Match Officials, Volunteers and Spectators</p>	<p>Facilities will have a one-way system which will be detailed on the action plan. Bar & snack hut to be fitted with plastic screens and bar will have one area for ordering and one area for collection. Table service will also be operation. 2m and 1m distance markers will be placed on the floor and tables and chairs in the clubhouse will be spaced appropriately. Clubhouse capacity will be restricted to 30 people and everyone will register their details with the club to support NHS track & trace. Hand sanitisers will be placed in appropriate areas and toilet access will always be limited to one person only in each room.</p>	<p>Plastic screens to be fitted to bar and snack hut serving areas.</p> <p>Social Distance Markers to be placed with posters explaining club protocols and showing the one-way system inside the club house.</p> <p>Club action plan to be written and displayed on website as well as sent to away sides and match officials before every game.</p> <p>An appropriate method to set up to record contact details for NHS Track & Trace and to restrict numbers inside bar.</p> <p>Disposable glasses, cups, condiments & trays/plates to be used for food and drink.</p>			

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<p>Players, Coaches & Match Officials sharing warm up areas.</p>	<p>Players, Coaches & Match Officials.</p>	<p>Three separate warm up areas to be set up for home side, away side and match officials to observe social distancing between parties. Home side to use behind the river end and away side to use the school end. Match Officials will use middle of the pitch and centre circle.</p>	<p>Sign to be put up near tunnel area to explain controlled areas for each party and this is also to be communicated in the Match Confirmation sent before each game to away side and Match Officials.</p> <p>Each party to stay in their designated zone. Stray footballs that drop into another zone much be passed back by the other party with feet only and ball to be sanitised straight after before going back into use.</p> <p>Both sets of goals and all other equipment used to be cleaned and wiped after warm up by dedicated person/s using PPE.</p>			

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<p>Players, Coaches & Match Officials sharing equipment during matches and coming into close contact during matches.</p>	<p>Players, Coaches & Match Officials during the game and spectators and volunteers if the ball goes off the pitch.</p>	<p>Match Ball to be cleaned before game. All players and officials to sanitise before entering the field of play. Pre-Match line up and handshake is suspended, and coin toss will be done at a safe distance between participants or whatever the match referee decides. Players & officials will adhere to social distancing measures for goal celebrations, substitutions and breaks in play. If the match ball goes out of play that ball must only be collected by a player and not a spectator and must use feet where possible. If ball goes out of ground a new sanitised ball must be used with a dedicated club official with PPE going to retrieve ball which must be cleaned before being used again.</p>	<p>Dedicated Match Ball retrievers to be assigned to collect match ball if it goes out of play. Must be given PPE to perform task and ball must be cleaned before being returned to dug out for use in the game.</p> <p>Players should be briefed about FA guidelines around social distancing coming onto the field, during breaks in play and leaving the field. This also included minimal contact if any at goal celebrations and substitutions.</p> <p>Players not to surround the referee when a decision is made or not made and to observe social distancing whenever possible when there is a break in play.</p>			

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<p>Club Officials sharing boardroom facility.</p>	<p>Club Volunteers and Visiting Officials.</p>	<p>Boardroom to be banned for use by Club Officials and to only be used by either home, away side or match officials for match purposed only.</p>	<p>The need to longer provide match hospitality in boardrooms to be out into action plan and to be communicated in the match confirmation before each game.</p>			
<p>Club Volunteers (bar and snack hut staff) serving hot and cold food and drink.</p>	<p>Club Volunteers and Spectators or anyone using the service.</p>	<p>Club Volunteers serving food and drink will be provided with PPE (masks, gloves) and to regularly sanitise when possible. Plastic screen to be put into place on serving areas. Bar to have two areas for ordering and collection of drinks and markers will be placed to show queuing process. Table service will be implemented to minimise people at the bar and plastic disposable glassed to be used where possible. Food hut will have disposable cups, trays, cutlery and condiments to minimise contact on products and services.</p>	<p>PPE to be ordered and supplied to bar and snack hut volunteers.</p> <p>Plastic Pint and Half Pint glasses to be ordered and used over glass where possible.</p> <p>Plastic screens and distance markers to be placed and detailed order process into action plan.</p> <p>One use cutlery, condiments and trays/plates to be used or food and drinks when possible.</p>			

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<p>Club House & Changing Room Toilets being shared.</p>	<p>Players, Coaches, Match Officials, Volunteers and Spectators.</p>	<p>Toilets will be cleaned at regular intervals with designated person/s using PPE. Toilets will be one in one out and this will be communicated with signs on the doors. Hand sanitisers to be placed on walls by toilets and should be used before entering and after exiting when possible.</p>	<p>Posters to be produced to communicate only one person allowed into toilet at a time.</p> <p>Rota/schedule to be created and designated person/people to assign to clean contact surfaces in on regular intervals, mainly before, during and after matches. PPE equipment to be provided to perform this task.</p>			
<p>Spectators Sharing Turnstile area and outside facilities including Main stand.</p>	<p>Club Volunteers & Spectators</p>	<p>Club Volunteers where possible will be wearing face coverings in enclosed spacings. For example, the turnstile and other inside areas. Floor marking to be placed around the ground to show social distance measurements. Certain Main stand seats will be closed off to maintain distance between users.</p>	<p>Turnstile area to be entrance and gate by main stand to be used as exit for one-way system.</p> <p>Markers to be place around perimeter fence to mark social distance & seats in main stand to be tapped off to allow social distance when spectators are using the seats in the stand.</p>			